

Principal
Jeanne Fagan, Ed. D.

P.S./I.S. 119Q
“Realize the power of your dreams”
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Dear Families,

As we embark on this school year and navigate a blended and learning environment, it is important for us to remember some of the key components of remote learning etiquette. Following these simple rules will ensure that remote learning is a productive and enjoyable experience for everyone. When you are learning remotely from home, please be sure to:

- Try to be in a quiet place for live class sessions, as best you can.
- Be dressed appropriately during live meetings. A plain t-shirt, shorts or jeans are fine, but please avoid sleepwear or beach apparel.
- Try to have your video on during the whole class, even if you are not speaking. This will make your class feel more personal and interactive.
- Try to have a neutral background, if possible. If your background is distracting to the class – for example, if there is a lot of movement behind you or other family members are around.
- Generally, it is a good idea to mute yourself when the teacher or other students are speaking, to reduce background noise. You can unmute yourself when it is your turn to speak.
- Remove distractions like social media and texting during live meetings.
- Be aware that live class sessions may be recorded and archived for other students to view. If you would like to opt out of these recordings, please complete the *Media Opt-Out* form posted on our website.

Please remember that even though we are meeting online, we are still members of the PS/IS 119 community and are expected to abide by the same rules of academic integrity and mutual respect as in a regular face-to-face class. As such, please treat your fellow classmates and your teachers with kindness at all times.

Sincerely,

Dr. Jeanne Fagan

Principal